



Real People. Real Possibilities:

## Public Service Department

05.13.2020

Building Permit  
**Roofing Permit**  
Building Division

3800 Municipal Way  
Hilliard, OH 43026  
614.334.2557

Street Address: \_\_\_\_\_ Lot Number & Subdivision: \_\_\_\_\_

Contractor Company Name: \_\_\_\_\_ Hilliard Contractor Registration #: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Owner's Name: \_\_\_\_\_

Applicant's e-mail: \_\_\_\_\_ Owner's e-mail: \_\_\_\_\_

Applicant's Phone #: \_\_\_\_\_ Owner's Phone #: \_\_\_\_\_

*The owner of this building and undersigned, do hereby covenant and agree to comply with all the laws of the State of Ohio and the ordinances of this jurisdiction, pertaining to building and buildings, and to construction the proposed building or structure or make the proposed change or alteration in accordance with the plans and specifications submitted herewith, and certify that the information and statements given on this application, drawings and specifications are to the best of their knowledge, true and correct.*

Application by: \_\_\_\_\_  
Signature Date

Separate permits are required for electrical wiring, heating and ventilation, plumbing, moving, wrecking, shoring, and use of public property.

Type of Permit		Permit Cost	State Surcharge		TOTAL
			1% Res.	3% Com.	
<input type="radio"/> Roofing-single family	✉	\$75.00	\$0.75	N/A	\$75.75
<input type="radio"/> Roofing-(R)multi-fam 2-3 UNIT BUILDING		\$100.00	\$1.00	N/A	\$101.00
<input type="radio"/> Roofing-(C)multi-fam 4+ UNITS IN BUILDING		\$100.00	N/A	\$3.00	\$103.00
<input type="radio"/> Roofing-commercial		\$100.00	N/A	\$3.00	\$103.00

**Roofing REQUIRES INSPECTION.** You may either call 614.334.2466 by 2pm for next day inspection of felt & ice guard prior to placement of shingles. or you may take and send photographs to us **in lieu of inspection.** **E-mail your photos to Building@hilliardohio.gov.** The required photos are listed below:

- ☐ Verification of address - street view of the house
- ☐ Felt paper
- ☐ Ice guard at all eaves
- ☐ Roof pitch at all areas that have different pitches involving ice-guard
- ☐ Overhang - showing 24" requirement inside the house wall line
- ☐ Flashing
- ☐ Valleys are to have ice-guard type products or adhere to sec. 905.2.8.2
- ☐ Rubber boots around vents

Permit Number:

Inspection Line: 614.334.2466

Becomes permit once signed by Building Official

Issuing Authorities Approval Date

Office use only: e-mail or mail, letter to homeowner